



Southwest Area Newsletter



Hello Southwest Area ~

I hope you have had a great start to the new school year! This is the first of a few newsletters I will be sending out to keep you up to date with the Southwest Area states, and NAEOP. If you are new to our area, Welcome. I hope you will find some great information in this newsletter that will be helpful to you.

As the Southwest Area Director, I wanted to tell you about some exciting things implemented thus far. Beth Heyden, CA, Social Media Chairman, has put her skills to work and has designed a new Southwest Area logo, she designed a website for the Southwest Area, NAEOPSouthwestarea.org, and put together a Southwest Area Facebook page, <https://www.facebook.com/NAEOPSouthwestArea/#>. For those Twitter followers, we have that as well, https://twitter.com/NAEOP_SW_Area. Please take a few minutes and visit these pages and give us your feedback.

There were two housekeeping items we needed to change in our area bylaws this year. Since NAEOP establishes the states included in our area, it was important to add Nevada into the bylaws, and as the new logo was voted on previously, it was important to add it in our bylaws as well. I have attached the revised bylaws to this email for your records.

I had the opportunity to attend the NAEOP Conference in South Carolina in July. It is always great to reunite with old friends, make new friends and learn so much in four days. President Lisa Morehouse has chosen, "Accept the Challenge, Become the Difference" as her theme this year. Each of us are challenged daily, and we rise to that challenge to make a difference. One of the challenges the NAEOP board members have been given is to continue to build our membership. Without members, there would not be an association to provide opportunities. Packets have already been sent out to several states in our area who do not have members or affiliates to date, in hopes they will have the opportunity to join us. I would encourage you to reach out to our surrounding States, districts and colleagues to let them know the benefits of the local, state and national membership. We are stronger when we work together. I have attached the NAEOP membership brochure and affiliate form for your use.

New to the NAEOP family as of August 1, 2017:

Sarah Tierce, California
Brittany Kiertzner, California
Beth Heyden, California
Lorri Kilby, California
Mary Alice Means, California
Jill Everett, California
Cynthia Amezcua, California
Julianne Hamblin, Granite/Utah
Gayna Breeze, Granite/Utah

Leesa Rij, Granite/Utah
Teresa Kehl, Granite/Utah
Jami Donio, Granite/Utah
Kim Lovato, Granite/Utah
Andrea Curtain, CEOE, Utah
Diane Bybee, Utah
Nelida Gil, Utah
Sue Christensen, Utah
Raime Hunt, CEOE, Utah

The NAEOP Board of Directors will be meeting January 13-14, 2018. We will continue to work on your behalf to move NAEOP forward. I would love to hear ideas and suggestions as to what you would like to see for NAEOP. If you have any items for me to present to the board, please send those to me by November 1.

NAEOP has released the 2017-18 Webinar Series. If you are looking to continue education, you should check out these webinars. The informational flyer is attached.

Mark your calendar! The annual NAEOP 2018 Conference & Institute will be held in Bloomington, MN, July 16-20. Details will be forthcoming. I hope you will be able to join us for a great week of learning, networking and friendship.

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Association Happenings:

California AEOP

Lori Ortell, CEOE, President ~

This past June, CAEOP held a workshop entitled "Situational Awareness - Personal Safety in the Workplace" which was presented by Judy Miller, Director of Risk Management and Environmental Safety. Judy is well known throughout the state of California for her expertise in this field. The workshop was well attended and netted over \$400 toward student scholarships. On September 14, CAEOP hosted another workshop in our central area (Bakersfield, CA) entitled "Identify Theft and Fraud Protection." This workshop was presented by local law enforcement and representatives from the Federal Bureau of Investigation (FBI).



Following our workshop on September 14th our PIP Coordinator, Linda Rush, CEOE, will be hosting an hour-long workshop to assist those in our affiliate working on their PIP / PSP / CEOE. We have three members that I know of who should qualify for their PSP / CEOE at the July NAEOP conference in Minnesota. I am so happy for these ladies and will be at the workshop to help them get it done!

I also was able to attend the national conference this past July. I agree with Teresa, the conference is an absolute must for all office professionals. We had ten of our members attend the conference from California. It was a wonderful experience and I look forward to the next one in July, 2018.

We are gearing up and preparing for our annual CAEOP Conference which will be held in Santa Maria, California, March 8-10, 2018. We have many speakers lined up to enhance everyone's skill set from hands-on accounting skills, computer/internet courses, to motivational/self-improvement workshops, among others. Our Save-the-Date flier is included in this newsletter. California would love to have NAEOP Southwest Area members and non-members alike attend our event. All details will be posted shortly on our website. I look forward to seeing all of you there.

Until then, "Stay the Course."



Granite AEOP, Salt Lake City, Utah Teresa Himmelberger, CEOE, President ~

On May 30, 2017, 300 Office Professional Superheroes invaded Cottonwood High for the end of the school year Professional Development Day. We enjoyed group activities with our keynote speakers - Human Resources Associate Directors, Jo Crawley, Patrick Flanagan and Berkley King. We also learned from knowledgeable presenters in many great breakout sessions including, "Student Trauma and Crisis Response," "Introduction to Self Defense," "Art of Sway," "Skype for Business," and "Office Professionals ARE Superheroes" to name a few. Our student and office professional scholarship recipients were recognized and awarded their certificates as part of the lunch festivities. Thanks to all who participated and helped make the day fabulous! As part of our professional development trainings, we provide 30 hours throughout the year as well as the six hours on Professional Development Day.



Granite AEOP is excited to be holding a Holiday Oktoberfest on October 18, 2017. This time will be spent helping out two very important programs dear to our hearts. The first will be acquiring children's picture books to help out the Granite Education Foundation with the needs of our K-3 students. The second will be to assist the staff of Primary Children's Medical Center with decorations for the hospital to use for the holidays. This will provide the children an opportunity to do crafts and enjoy the holidays just a little bit more while they are receiving treatment. We are proud of our office professionals for always being willing to help out those in need.

Granite AEOP continues to have great success with our "Going the Extra Mile" award. We award eight recipients over the year with a \$ 25.00 Amazon gift card for their extraordinary efforts.

"Find the Superhero in YOU"

Utah AEOP

Sherry Wilson, CEOE, President ~

Utah AEOP will be celebrating 25 years in 2018. Plan to join us if you can!

Professional Development Opportunity
 sponsored by UAEOP & USEA
 Wednesday, October 4, 2017
 4:00 to 5:00 pm
 Taylorsville High School
 5225 S Redwood Road
 Free to UAEOP & USEA Members

UAEOP
 LEARN • CONNECT • GROW

Utah School Employees Association

— Choose from two classes —

Class Encounters
 Sherry Wilson, CEOE & Danielle Kitchen

A Man Is Not A Planet
 Liz Picon, CAE, NEA, USEA

Join us for this fun, interactive/intergalactic workshop that's designed to enhance your discussion, facilitation, problem-solving, teamwork, communication, interpersonal, and "take me to your leader" ship skills along with giving you increased awareness of the contribution of others, benefiting you not only on a professional level but on a personal level as well. Then, you too can say, "I am completely operational, and all my circuits are functioning perfectly."
 Class is limited to 25

Even if you are in a fairytale relationship with the man of your dreams, the reality is that at some point your marriage/relationship could still end by divorce or death. Statistics continue to reveal that women live longer than men. If that ends up being the case for you, think about what could happen if your husband is the only one who knows anything about the financial dealings of the family? Nothing is worse than believing that everything is taken care of financially and realizing that quite the opposite is true when a break-up or death occurs. If you are married, each of you needs the skills to eventually stand on your own. That is especially true for women who tend to live longer, earn less, and save less for retirement.

Register by September 22, 2017 at <https://goon.ai/forms/AdY1s7y42p0VX2>
 (if you do not have a gmail address, please contact Sherry Wilson to register)

For more information contact:
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 Free (800) 441-USEA (free@usea.org)
 Jerald Reay, USEA (jreay@usea.org)



25th Annual UAEOP Conference

Saturday, March 10, 2018
Granite Education Center

More Information Coming Soon!



Feel free to contact me anytime if you have questions, need information or to submit an article for our next newsletter. The next newsletter deadline is November 15, 2017.

Here's to a great year in NAEOP and our Southwest Area!

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[National Association of Educational Office Professionals](#)

Accept the Challenge, Make the Difference