



LEARN Initiative

An informational newsletter for new members to help unlock the keys to the National Association of Educational Office Professionals (NAEOP)

Scholarships and Awards

Every association that is affiliated with NAEOP has the right to submit applications for various scholarships and awards. The deadline for all applications is March 15. Below is a list of the scholarships and awards available. Please see the specific guidelines for each award located in the Members section of the NAEOP website: <https://naeop.org/members/members-area.html>

OUTSTANDING AFFILIATE OF THE YEAR AWARD

PURPOSE: To honor outstanding affiliates for their innovation in promoting the mission and goals of NAEOP.

NATIONAL EDUCATIONAL ADMINISTRATOR OF THE YEAR

PURPOSE: To honor educational administrators for their dedication to the profession and support of professional development and growth for educational office professionals.

OLIVE T. RITCHIE EDUCATIONAL OFFICE PROFESSIONAL OF THE YEAR

PURPOSE: To honor educational office professionals who have demonstrated active participation in the local, state and national organizations and who have shown their commitment to the profession by continually seeking professional development opportunities.

WEBSITE AWARD ENTRY FORM

PURPOSE: To recognize local and state association websites for their design and content.

RACHEL MAYNARD AWARD FOR EXCELLENCE IN COMMUNICATION (Newslette

PURPOSE: To recognize local and state association newsletters for their design and content. (Awarded by the NAEOP Past Presidents Council.)

MARION T. WOOD MEMBER SCHOLARSHIP

PURPOSE: This scholarship was established to assist members of the National Association of Educational Office Professionals who are pursuing a Professional Standards Program (PSP) Certificate, the Certified Educational Office Employee (CEOE) designation, or, having attained the CEOE distinction, a member who is pursuing a college degree. This scholarship is named in honor of Dr. Marion T. Wood, educational consultant to the NAEOP Board of Directors. (Awarded by NAEOP Educational Foundation, Inc.)

STUDENT WITH SPECIAL NEEDS SCHOLARSHIP

PURPOSE: This scholarship is designed to assist a special needs high school student with an identified disability who will be pursuing a post-secondary program.

MONA SMITH MEMBER DEPENDENT SCHOLARSHIP

PURPOSE: This is an undergraduate program scholarship available for dependents of active, life, or retired members, who are a current member and must have held membership for three years immediately preceding the date of scholarship application deadline. A dependent is defined as anyone qualified to be claimed under Internal Revenue Service tax guidelines. (Awarded by NAEOP Educational Foundation, Inc.)

TERMS: UPDATED from December issue:

“Institut ” will now be “Summit”: Extended workshop, usually 15 hours over two days, offered at the NAEOP Annual conference in the summer. May be offered as a stand-alone event during the year. Members may earn in-service hours or educational credit that may be used for Professional Standards Program (PSP) certificatio

“Briefings” will now be “Breakout sessions”: Workshops offered at the NAEOP Annual Conference, generally 60-90 minutes.

When you joined NAEOP, you received login information to log into the “Members Only” section: **Remember:**

Username: your email address

Password: N@eop2015 (Be sure to use upper and lower case as indicated.)

What’s in the Members Only Area?

L.E.A.R.N Newsletter	Archived NES Connectors
Association Documents	Scholarship & Award Forms
NAEOP Foundation Document	Conference Documents
Suggested Sample Letters, Postcards	PR Items for Member Use

Mission: The mission of the Association is to provide professional growth through leadership, education, achievement, recognition, and networking opportunities for educational office professionals

Join us on Social Media:



Get connected with members!

One of the great benefits of NAEOP is to be able to network specifically with colleagues at your peer institutions.

Whether you are in a public school district, district office, higher education office, state department or service unit office, or community or technical college, **NAEOP networks!**

[Higher Education Council information](#) Debbie Hendricks, CEOE

[Middle School/Jr. High Council information](#) Louise Snipes, CEOE

[Administrative Council information](#) Georgette Council, CEOE

[Education Partners Council Information](#) Pam Sherts

[Elementary Council information](#) Debra Nordquist

[High School/Career & Technical Education Council information](#) Paula Chapman, CEOE

Click on the link to connect with the Council Chairman today!

Be sure to visit our website: <https://naeop.c>