



National Association of  
Educational Office Professionals

# TOUR REGISTRATION FORM

Please Print or Type.

Please MAIL or FAX to metroConnections, Inc. Thank You!

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date/Tour	Time	Price per Ticket	x No. of Tickets	Total for Each Tour
<b>SUNDAY, JULY 15, 2018</b>				
Stillwater, Birthplace of Minnesota	10:00am – 4:00pm	\$63.00	x _____	\$ _____
Best of St. Paul / Gangster Tour	1:00pm – 4:00pm	\$49.00	x _____	\$ _____
Paisley Park	1:00pm – 4:00pm	\$83.00	x _____	\$ _____
<b>MONDAY, JULY 16, 2018</b>				
Twin Cities Highlights Tour	9:00am – 12:00pm	\$31.00	x _____	\$ _____
<b>THURSDAY, JULY 19, 2018</b>				
Mississippi River Dinner Cruise	5:45pm – 9:45pm	\$89.00	x _____	\$ _____
<b>TOTAL AMOUNT DUE</b>				<b>\$ _____</b>

## Tour Information

**To Register/ Info:** Complete and mail with your check or credit card payment information to metroConnections, 1650 W. 82<sup>nd</sup> Street, Suite 125, Minneapolis, MN 55431, attn: Linda Johnson. You may also fax (952-884-5680) your form if paying by credit card.

**Registration Deadline:** To guarantee space, registration must be received by July 1, 2018. All registrations received after that date will be on a first come first serve basis.

**Confirmation:** Your cancelled check will serve as your receipt.

**Tour Departure/Return:** All tours will depart from and return to the DoubleTree Bloomington Hotel – North Entrance. Please arrive 15 minutes prior to scheduled departure time.

**Cancellations/Refunds:** Attendee cancellation of tours prior to July 1, 2018 must be made in writing. Refunds will be processed within one month of tour date for the full amount minus a \$7.00 processing fee.

No refunds will be issued for cancellations received after July 1, 2018  
**No refunds will be issued on-site.**

**Cancellations:** metroConnections Inc. reserves the right to cancel any tour if the minimum number of participants required to operate the tour is not met. In case of cancellation, participants will be notified in advance and a full refund will be made.

**Misc:** metroConnections is not responsible for lost or damaged articles; accidents; any mishap due to alcohol or drug abuse; disasters; government regulation or advisory; high altitude sickness; death; injury; illness; fire; disruption; delays, modifications or cancellations caused by weather condition; or any mechanical or electrical difficulties; strikes; lockouts; acts or threats of terrorism; civil disorder; acts of God; and other events beyond the control of metroConnections; metroConnections will make every effort to conduct the program as described, however, reserves the right to make adjustments to programs without affecting their overall quality. Should situations beyond the control of metroConnections make changes necessary, we will work with NAEOP on any such changes whenever possible.

Payment (please circle one):	<b>MASTERCARD</b>	<b>VISA</b>	<b>CHECK (payment enclosed)</b>	<b>54218-RS</b>
<b>A 3% processing fee will be incurred with ALL credit card payments.</b>				
<b>CREDIT CARD #:</b>	_____			<b>EXP. DATE:</b> _____
<i>I authorize metroConnections, Inc. to charge my credit card as indicated for these tickets.</i>			Security code (located on the back of your card): _____	
NAME OF CARDHOLDER: _____				
CARDHOLDER SIGNATURE: _____				
ADDRESS OF CARDHOLDER: _____				

Your returned check or credit card receipt will serve as your confirmation.